

Northern Colorado Steering Committee Agenda - August 17, 2020

Call to order: 5:30 PM

1. Serenity prayer + welcome
2. Quorum (>5 officers)
3. Active reports
 - a. Chairperson - present on Bylaws project.
 - b. Treasurer - present on changing our bank.
 - c. Central Office - present on progress with QuickBooks integration with Cache.
4. Old Business
 - a. Motion to make our Prudent Reserve roughly 6 months of operating expenses. (~\$20,000)
 - b. Discussion on opening the office. Beth to survey volunteers and gauge interest in coming in to open a few days a week.
5. New Business / Pending matters
 - a. Discussion on making the Steering committee monthly meeting longer than 30 minutes. Proposing to start at 5pm and go until 5:50 with a 10 minute break in between the two meetings.
 - b. Hoping to start building an annual budget for 2021.
 - i. This would be building out our plan for income and expenses next year so we can track our actuals against this plan.
 - ii. Looking at formats for the Treasurer's Report that would include the actuals against the budget with monthly and annual totals.

Close 5:55 PM

Next Meeting: Sept 21, 2020

