



| NCIG ACTUAL EXPENSES                         |                   |  |                                  |                   |
|--|-------------------|--|----------------------------------|-------------------|
| October 2020                                 |                   |  | October 2020                     | 7th INCOME        |
| Expense                                      | Amount            | Notes  | By A.A. Group Contributions      |                   |
| Century Link                                 | \$279.81          | phone & internet (paid twice, for Oct & Nov) | AA Recovery Group of Windsor     | \$664.51          |
| Merchant Fees                                | \$50.61           | varies monthly based on use                  | Acceptance                       | \$6.23            |
| State Farm Insurance                         | \$39.58           | monthly                                      | Awakenings                       | \$267.20          |
| Quarterly payroll taxes                      | \$1,831.74        | state & federal                              | Big Book of Loveland             | \$138.00          |
| El Dorado Artesian Springs, Inc              | \$5.34            | Water stand rental, monthly                  | Breakfast with Bill & Bob        | \$4.00            |
| Zoom Software Sub                            | \$16.12           | monthly                                      | Daily Noon Zoom                  | \$61.00           |
| Merchant Device Lease                        | \$41.89           | monthly (for credit cards)                   | Friends of Bill W.               | \$5.00            |
| Microsoft Office Sub                         | \$4.67            | monthly                                      | Happy Destiny                    | \$136.21          |
| Quarterly Sales Tax                          | \$95.61           | city (with late penalty) & state             | Johnstown Primary Purpose        | \$22.24           |
| Mail Chimp Sub                               | \$8.99            | email marketing software                     | Laporte 287                      | \$100.00          |
| Front Range Internet                         | \$11.95           | domain & email, monthly                      | Let Them Eat Cake                | \$5.00            |
| Renewal of Sales Tax License                 | \$13.04           | state (annual)                               | Loveland Group                   | \$100.00          |
| Quickbooks Software Sub                      | \$72.70           | accounting purposes, monthly                 | Noon Attitude Adjustment         | \$3.00            |
| Office Manager Monthly Salary                | \$1,538.80        | net monthly pay                              | Rule 62 YPAA                     | \$7.00            |
| <b>Office Supplies</b>                       |                   |  | R.U.S.                           | \$150.00          |
| Amazon                                       | \$7.11            | paper, sales receipt books                   | Step Sisters                     | \$20.00           |
| <b>Literature &amp; Other Recovery Goods</b> |                   |  | Women of Faith                   | \$290.95          |
| Recovery Shop                                | \$99.16           | Medallions & Big Books                       | <b>TOTAL GROUP CONTRIBUTIONS</b> | <b>\$1,980.34</b> |
| Ink Works                                    | \$20.00           | 50 copies of meeting schedule                | <b>September 2020</b>            | <b>\$945.08</b>   |
| Amazon                                       | \$13.94           | Special Order Literature                     |                                  |                   |
| World Services A.A.                          | \$414.63          | Literature (incl special orders)             |                                  |                   |
| <b>TOTAL OCTOBER EXPENSES</b>                | <b>\$4,565.69</b> |  |                                  |                   |
| <b>PROJECTED MONTHLY BUDGET</b>              |                   |  |                                  |                   |

| November 2020 Breakdown*   |                   |   | October 2020      | Income            |
|--|-------------------|---|-------------------|-------------------|
| Expense  | Amount            | Notes   | By Payment Method |                   |
| Central Office Rent  | \$680.00          | Monthly   | Cash              | \$386.75          |
| State Farm Insurance   | \$39.58           | Monthly   | Check             | \$3,994.38        |
| Pay Anywhere/Merchant Fees   | \$199.71          | based on usage  | Credit            | \$417.74          |
| Merchant Device Lease (Credit)   | \$41.89           | Monthly - for store credit card use                                     | PayPal            | \$396.32          |
| El Dorado Artesian Springs, Inc  | \$5.34            | Water stand rental  | Venmo             | \$520.18          |
| Cache Accounting   | \$291.20          | QB training, quarterly taxes, and payroll                               | <b>TOTAL</b>      | <b>\$5,715.37</b> |
| Mail Chimp Software Sub  | \$8.99            | email marketing software  |                   |                   |
| Microsoft Office Sub   | \$4.67            | monthly   |                   |                   |
| FRII   | \$11.95           | domain and email address  |                   |                   |
| Comcast  | \$209.00          | first month + \$99 install, just internet. May wait until January 2021. |                   |                   |
| Century Link   | \$139.00          | last month (possibly keeping phone)                                     |                   |                   |
| Office Manager Monthly Salary  | \$1,538.00        | net monthly   |                   |                   |
| Zoom Software Sub  | \$182.81          | Monthly NCIG account and one month of Webinar account for Sober Songs   |                   |                   |
| Quickbooks Software Sub  | \$72.70           | Monthly   |                   |                   |
| <b>Literature</b>  |                   |   |                   |                   |
| Amazon   | \$45.00           | includes office stock, supplies, and special orders                     | Partially Paid    |                   |
| World Service A.A. Bookstore   | \$500.00          | includes office stock and special orders                                | Partially Paid    |                   |
| Recovery Shop  | \$40.00           | includes office stock of medallions and special orders                  |                   |                   |
| <b>PROJECTED TOTAL</b>   | <b>\$4,009.84</b> |   | already paid      |                   |
| * Budget amounts based on the last 7 months & current monthly expenses |                   |   |                   |                   |