

# Northern Colorado Steering Committee Minutes - February 15, 2021

Call to order: 5:15 PM

1. Serenity prayer + welcome
2. Quorum (>5 officers)
  - Chair - Molly**
  - Co-Chair - Alex**
  - Treasurer - Donna**
  - Asst Treasurer - Julie**
  - Secretary - Cortney (not present)**
  - Asst Secretary - Jamie**
  - Committee Person - Chelsey**
3. **Motion to approve minutes from last meeting:** Beth, Donna
4. Active reports
  - a. Chairperson: It appears there will not be a Nominating Committee. There was discussion about positions that will be open on the Steering Committee. Progress is being made on the website. Holding off on the POS system change. Office Manager Review Report is in progress.
  - b. Treasurer: January 2021 Income \$5,740.66, Expenses \$5,135.71, Net Income \$604.95. Total Gross Income: \$5,740.66. Current Prudent Reserve \$3,005.13. Projected February Budget: \$5,712.95. Motion to accept report: Donna, Alex
  - c. Central Office: Quickbooks is going well. We've had a hard time reaching Square, so the POS change is being halted for the time being. Office has been open on Wednesdays. Schedule is being worked out for future months. Big improvements planned with the new website. Still in need of Watch Volunteers for various shifts. There was discussion about adding more funds to the Prudent Reserve. **Motion to transfer \$2,000 to the Prudent Reserve:** Donna, Beth
5. Old Business
  - a. Discuss selling CDs from Sober Songs: Chelsey provided a report. It was agreed that the sound quality of the recording is poor, and given the copyright issues that could arise, it was decided by the Fundraising Committee to not pursue this project.
  - b. Merchant contract / Square purchase: This is in progress, but there is no decision at this time.

- c. Prep for annual March meeting: The March Meeting is where the Steering Committee presents the financials for the year. It is also when nominations are made for open Steering Committee positions.
- 6. New Business / Pending matters
  - a. Adding More Funds to Prudent Reserve: Motion made and carried during Office Manager report.
- 7. 7<sup>th</sup> Tradition - Venmo @NCIGAA

**Close 5:55 PM**

Next Meeting (Annual Meeting): March 15, 2021

