

Northern Colorado Steering Committee Minutes - April 19, 2021

Call to order: 5:19 PM

1. Serenity prayer + welcome
2. Quorum (>5 officers)
 - Chair - Molly**
 - Treasurer - Donna Lee**
 - Asst Treasurer - Julie**
 - Secretary - Jamie**
 - Asst Secretary - vacant**
 - Committee Person - Chelsey**
3. Motion to approve minutes from last meeting: Donna Lee, Julie
4. Active reports
 - a. Chairperson
 - i. Molly will be absent at the next meeting, asked Alex to share.
 - ii. The Office Manager review has been completed
 - iii. There was discussion about the beginnings of plans for the Gratitude Banquet.
 - iv. There was discussion about fixing the office up--there has been feedback that people are happy that we are doing that.
 - b. Treasurer
 - i. Financial Report was provided. Total Expenses were \$4633.02. Total Net Income was \$1043.19, Total Gross income was \$5676.21.
 - ii. There was discussion about the projected expenses for the Square merchant system.
 - iii. Motion to accept Treasurer's Report: Julie, Chelsey
 - c. Central Office Report
 - i. The Central Office Report was provided
 - ii. There was discussion about the recreation of the blog posts on the new website.
5. Old Business
 - a. Square
 - i. We did buy the equipment. We are in process of putting it in place.
 - b. Laptop
 - i. Beth recently got a new laptop.

- c. Office Manager review complete
 - i. The Office Manager review can be found on the Google drive. Details of the review were provided and discussed.

- 6. New Business / Pending matters
 - a. Molly absent for May meeting
 - b. Outreach plans
 - i. May 1st event to talk to the Loveland Group
 - ii. There was discussion about making systematic outreach efforts part of Beth's tasks, per the review.

- 7. 7th Tradition - Venmo @NCIGAA

Close 5:48 PM

Next Meeting: May 17, 2021

