

## Northern Colorado Steering Committee Agenda - November 15, 2021

Call to order: 5:17 PM

1. Serenity prayer + welcome
2. Quorum (>5 officers)
  - Chair - Alex
  - Vice-Chair - Vacant
  - Treasurer - Julie
  - Asst Treasurer - Vacant
  - Secretary - Jamie
  - Asst Secretary - Jessica
  - Committee Person-at-Large - Chelsey
3. Motion to approve minutes from last meeting: Beth, Jessica
4. Active reports
  - a. Chairperson - Alex: The prudent reserve has been dipped into to cover operating expenses for October. It has not all been spent, but the hope is to stop spending from it as soon as possible. We have also not been able to put savings into the Prudent Reserve to increase the fund. The hope is that the Sober Songs event will help with the Central Office's financial situation. It was noted that group contributions did increase in the month of October. Methods for making donations as easy as possible were discussed.
  - b. Treasurer - Julie: Income: \$6099.85, Expenses: \$7725.26, Net Income: \$ (1625.41), Group Contributions: \$4441.29, Projected Budget for November: \$4479.36.
    - i. It was noted that as more groups open back up, there has coincided an increase in donations. However, if we keep going as we are, we will eventually spend down the Prudent Reserve.
    - ii. It was noted that the increase in expenses last month was due to the cost of taxes, unforeseen expenses with the termination of the old merchant, and other unique costs.
    - iii. There was discussion about the old merchant fees charged in October. It was suggested to dispute the October fees, as those appear to be wrongfully charged after our cancellation.
  - c. Central Office - Beth: Canvas is currently working on a refund for a duplicate charge of \$42.92 for the old merchant. 5 Volunteer training workshops were conducted, and the application and Watch Packet have been updated. We are renewing the state business license. All central office watch positions are filled.

Next month's goals include: creating inventory form for volunteers, increase of discount to 75% on recovery books starting 11/26, launching a Faithful Fiver campaign, resume outreach visits, work on Step workshops for 2022, resume thank you cards, and continue working on the Sober Songs event.

- i. Day Watch Phone Stats: \*volume of data gathered varies by volunteer
  1. 43 for Information
  2. 5 for 12th Step calls
  3. 2 for Al-Anon calls
  4. 20 for Other Calls (Spam, soliciting, etc.)

5. Old Business

- a. Merchant Followup: See Treasurer report.
- b. Asst Treasurer and Chair positions
  - i. 2022 Gratitude Banquet Chair: Lawrence has agreed to co-chair the 2022 Gratitude Banquet, and Jamie also agreed to co-chair the 2022 Gratitude Banquet with Lawrence, or any other person should Lawrence no longer be willing/available to serve in that role.

6. New Business / Pending matters

- a. Prudent Reserve: The importance of fundraising was noted. We had \$5,000 in the Reserve, and had to take out about \$1,000 for last month's expenses. We want to keep putting funds back into the Prudent Reserve, but we currently only have about \$2,000 in the checking account, so it's not enough to put back into the Prudent Reserve.
- b. Fundraising & Events Committee
  - i. Sober Songfest - December 4th: Don T. will provide a report on this tonight.
  - ii. Workshops
  - iii. Faithful Fiver event: suggestions were considered for a stat date for the campaign

7. 7th Tradition - Venmo @NCIGAA

Close 5:55 PM



Next Meeting: December 20, 2021

Beth - Office Manager

