

Minutes for Northern Colorado Steering Committee

Wednesday, November 8th, 2023

Call to order: 6:01 pm, Zoom platform.

1. Serenity prayer + welcome
2. Quorum (> 4 officers) - Introductions
 - Chair – Rhonda N.
 - Asst-Chair – George McC.
 - Treasurer – Karen K.
 - Asst Treasurer – Zoe A.
 - Secretary – Amy J.
 - Asst Secretary – Vacant
 - Committee Person-at-Large – Marilyn N.
 - Committee Person-at-Large – Tina P.
3. *Motion to approve minutes from NCIG Steering Committee Meeting on October 11th, 2023, by George McC. and seconded by Zoe A. (7 in favor/0 opposed/0 abstention)*
Motion carries
4. Committee reports
 - a. Chairperson - No report – Thanks the group for their continued service
 - b. Vice Chair – Update on in-progress report to address complaints listed in emails mass distributed to NoCo Group members
 - i. *Motion to approve posting of “Final Steering Committee Response to Recent Allegations” to NOCOAA.ORG and distributing to IGRs by Marilyn N. and seconded by Amy J. (7 in favor/0 opposed/0 abstention)* Motion carries.
 - c. Central Office – Beth will have surgery on 11/20/2023 and will be out of office until 11/27/2023. Tina P. will Chair 11/19 Traditions Panel. Amy J will host November NCIG meeting. Need to fill two volunteer openings, announce at next NCIG meeting.
 - d. Treasurer –
 - TOTAL OCTOBER INCOME \$ 7168.78
 - Total Cost of Goods Sold (COGS) \$ 1254.78
 - TOTAL GROSS INCOME \$ 5914.00
 - TOTAL EXPENSES \$ 5870.99
 - NET OCTOBER INCOME \$ 43.01
 - i. \$4400 transferred out of Prudent Reserve into Checking account to cover: Federal and State tax liabilities, sales tax and payroll tax
 - ii. *Motion to deny September 2023 Treasurer report by Amy J. and seconded by Zoe A. (7 in favor/0 opposed/0 abstention)* Motion carries.
 - iii. *Motion to approve October 2023 Treasurer report with amendment that Gratitude Banquet checking balance is added to Treasurer Report for transparency of any transfers made between GB and NCIG accounts made by Rhonda N. and seconded by George C. (7 in favor/0 opposed/0 abstention)* Motion carries.

5. Old Business
 - a. Update on Evening of Gratitude
 - i.* 169 tickets sold so far
 - b. Update on 2022 Colorado Department Revenue Report
 - i.* State of CO confirmed that 990 for 2022 is correct.
 - c. Choose dates and location for January 2024 NCIG Inventory
 - i.* Saturday 1/13/24, Westminster Presbyterian Church, 1709 W Elizabeth St, Fort Collins
 - ii.* Jeff O. will facilitate
 - iii.* Potluck rager post-inventory

6. New Business:
 - a. QuickBooks price increase
 - i.* Increased subscription rate to \$90/month +tax
 - b. Funds for 2022 Federal/State Tax Liabilities
 - i.* \$4400 taken from prudent for Federal and State tax liabilities, sales tax, and payroll tax
 - c. Encouraging group participation for By-laws and Procedure Guide review
 - i.* Ask IGRs what they need to better distribute By-law and Procedure Guide proposed reviews
 - ii.* Ask IGRs if they are interested in printed hard copies to take back to their groups
 - d. Change in Accounting services
 - i.* George McC. has contacted an Accountant, looking for the best firm with no conflicts of interest. He has other recommended firms that he will contact.

Close with the Responsibility Statement & 7th Tradition - Venmo@NCIGAA

www.nocooa.org/contribute

Close: 7:24 pm

Next Meeting: December 13th, 2023