

**Northern Colorado Intergroup
Steering Committee Meeting- AGENDA
January 10th, 2024**

Call to order: _____

- 1) Serenity prayer + welcome
- 2) Quorum (> 4 officers) Introductions
 - Chair - Rhonda N
 - Vice Chair - George McC
 - Treasurer – Zoe A
 - Asst Treasurer - vacant
 - Secretary – Amy J
 - Asst. Secretary - vacant
 - Committee Person-at-Large - Marilyn N
 - Committee Person-at-Large - Tina P
- 3) Approve December 13, 2023, S.C. Meeting Minutes
- 4) Reports
 - Chair: Rhonda N
 - Vice Chair: George McC
 - Central Office Report: Beth S
 - Treasurer: Zoe A.
- 5) Old Business
 - a) Accounting/Bookeeping Firms Proposals
 - b) Date for Office Manager Review
 - c) Date for Office Inventory and Literature Inventory
 - d) Tax Letter from Colorado Dept of Revenue-where are we with the dispute
 - e) By-Laws/ Procedure Guide
- 6) New Business
 - a) Create Budget 2024-need end of year financials for 2023
 - b) 4th Quarter Taxes, Sales Tax, Payroll Taxes due dates
 - c) Extra Canvas Savings account to be able to put quarterly taxes so we have them when due
 - d) Open positions for the Nominating Committee recruitment efforts
 - e) Greeley Stampede
 - f) Central Office plumbing

7th Tradition-Venmo **@NCIGAA other ways to**

donate:www.nocoaa.org/contribute. CLOSING: Responsibility Statement

Adjourn: _____

Next Meeting: February 14th, 2023