

Northern Colorado Intergroup / Central Office
Intergroup Meeting- Minutes
January 15th, 2023 - NCIG Virtual Platform

Call to order: PM

1. Serenity prayer + welcome
2. (Quorum > 7 IGRs)

Amy D	Happy Destiny	Lori M	The Basic Text
Amy J	Secretary	Marilyn N	SC Member at Large
Beth S	Central Office Manager	Paula B	Fort Collins Group
Bill G	Breakfast with Bill and Bob	Randy K	Last House on the Block
Chelsea B	Women Stepping Up	Rhonda N	NCIG SC Chair
Christine A	Women of Faith	Tina P.	SC Member at Large
Cindy B	District 21 Rep	William P	539 Group
George C	R.U.S. Group (Loveland)	Zoe A	NCIG Assistant Treasurer; IGR Rule 62
George McC	SC Assistant Chair & Spring Creek	Cherri B	Windsor Women Unite
Isabel N	Acceptance	Pete N.	Group 2 (Greeley)
Julie McD.	Central Office Volunteer Coordinator	Jay S.	7AM Freedom Group
Diane B.	Loveland Group	Laurel T	Daily Noon Zoom
Lisa Z	LaPorte 287 Group		

3. Group Updates/Announcements –
 - a. Breakfast with Bill & Bob – Have not completed Group Inventory yet, postponed until February
 - b. Acceptance – Going to host an event in June, more details to come!
4. *Approval of December 2023 NCIG Meeting Minutes –Lori M. motion, Randy K. second, (24-0-0)*
5. Reports:
 - a. Chairperson - Rhonda N – Report emailed with minutes; IGRs please take back to your home group. Group Inventory was postponed due to weather, Chair report has more details on format of the Group Inventory.
 - b. Vice Chair – George McC. – Meeting duration: 6pm – 7:30pm as listed on the NoCo AA website. Offering a New IGR orientation in February before and after regular monthly Intergroup meeting, recommend having it on Zoom. Approximately half hour in length.
 - c. Treasurer- Zoe A – No report this month, please view ‘Update on Accounting’ in Old Business.
 - d. District 21 - Cindy B. – 2024 budget approved; Summit Stone treatment center would like more AA members at their facility. District 21 report attached with minutes.
 - e. District 23 – Alice B. - absent
6. Old Business:
 - a. Update on Accounting services for Central Office

- i. New accounting firm will be taking over the books. Central Office manager will no longer be responsible for maintaining financial books, hours will be reduced from 28 hours to 22 hours per week.
- ii. SC recommends going with RLR accounting firm.
 - Monthly bookkeeping - \$200
 - Monthly payroll and sales tax - \$110
 - Annual federal taxes – Approximately \$500 (based on form)
- iii. Current Secretary (Zoe A.) works for RLR, so she will step down as Treasurer to avoid conflict of interest. Zoe A. will be the Accountant at RLR responsible for NCIG financial records. RLR will be drafting Conflict of Interest documents for Steering Committee and Zoe A. to sign.
- iv. *Motion for Steering Committee to approve signing contract with RLR to do payroll, sales taxes, monthly bookkeeping, and the 990 Federal tax return by George McC., Marilyn N. (5-0-1). Motion passes*
- b. NCIG Group Inventory: March 2nd, reschedule date.
- c. NCIG Steering Committee nominations
 - i. Nancy K volunteered to lead the Nominating Committee but is ineligible. The committee must be comprised of three IGRs.
 - ii. Open Steering Committee seats: Treasurer, Assistant Treasurer, Assistant Secretary, Volunteer Coordinator
 - iii. Christine A. will lead the Nominating Committee and assist with tech needed for voting over Zoom.
- 7. New Business:
 - a. 4th Quarter Taxes, Sales Tax, Payroll Taxes due dates approaching: Will be completed by RLR once engagement letter is signed
 - b. Office Manager review: Scheduled and will be conducted by Tina P and Marilyn N
 - c. Greeley Stampede: NCIG will have a literature table on Saturday. 8:30am – 4:30pm, Beth could use two volunteers
 - d. Announcements from NCIG Volunteer Coordinator: Two open phone line 1st Saturday 8pm – 8am and 5th Saturday 8am – 8pm
 - e. NCIG hybrid meetings: Consensus is to keep NCIG monthly meeting on Zoom
 - f. Feedback on handling of disruptive members: Table till next meeting

7th Tradition - Venmo @NCIGAA other ways to donate: www.nocoaa.org/contribute

Northern Colorado Intergroup Volunteer to read Tradition 2 next month: Zoe A.

Motion to Adjourn: ___ Amy J. _____

In Closing: Responsibility Statement, "I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible."

Time Adjourned: 7:18 PM

Next Meeting: February 19th ,2023