

**Northern Colorado Intergroup / Central Office
Intergroup Meeting- AGENDA
February 19th, 2024 - NCIG Virtual Platform**

Call to order: _____ PM

1. Serenity prayer + welcome
2. Tradition 2, read in the long form – Zoe A.
"For our group purpose, there is but one ultimate authority - a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern."
3. Introductions: Steering Committee and IGRs with Group updates & announcements (Quorum > 7 IGRs)
4. Approval of January 2024 NCIG Meeting Minutes
5. REPORTS:
 - Chairperson - Rhonda N
 - Treasurer-
 - District 21 - Cindy B.
 - District 23 – Alice B.
6. Old Business:
 - a. Central Office Literature/Recovery items inventory complete
 - b. Colorado Department of Revenue Letter, "Based on the information provided, the Department was able to reconcile your account for 2020. At this time there is no additional tax due."
 - c. We Are Not a Glum Lot reminder
 - d. NCIG Inventory March 2, 2024, will be held no matter what the weather conditions, we have a backup facilitator as it gets closer will inform the body
 - e. Update from Nominating Committee for Steering Committee.
7. New Business:
 - a. Financials prepared by RLR for October & November 2023
 - b. 2024 Central Office Budget
 - c. We have implemented processes and procedures for the following:
 - Daily Closing Cash Procedure effective, 02/01/2024
 - Weekly Cash/Check Log for Reconciliation to Square and Deposits to Bank, effective in place 02/09/2024
 - Central Office Petty Cash Guidelines and Procedures Effective, 02/15/2024
 - Canvas Credit Union Bank, Debit Cards, 1. Office Manager, 2. Treasurer, 3. "Gratitude Banquet" Treasurer, effective in place 02/14//2024
 - Central Office Budget Process Effective 02/01/2024
 - d. "Evening of Gratitude" Event Date and Space

- e. Literature Sales at Greeley Stampede
- f. Resignation of Central Office Manager and need for a Candidate Search Committee.

7th Tradition - **Venmo @NCIGAA other ways to donate: www.no3coaa.org/contribute**

Volunteer to read Tradition **3** next month: _____

Motion to Adjourn: _____

In Closing: The Responsibility Statement

***“I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of
A.A. always to be there. And for that: I am responsible.”***

Time Adjourned: _____

Next Meeting: March 18th, 2024